

# DCDEE SCCA Program Manual

## What's New?

This document is intended to communicate policy changes to the newly revised SCCA Manual. The following policy topics were not introduced by Administrative Letter prior to now. Additionally, manual revisions were made to numerous chapters to provide policy clarification.

Policy Topic	Chapter
Roles & Responsibilities regarding the Provider Compliance Unit to include the Program Integrity (PI)	2
Living Arrangement/Homelessness Flow Chart -Guide	4
New Section- Narratives	4
Citizenship – policy revision regarding verification and documentation	4
Recertifications	4
Date Signed – Applications	4
Signatures Received Electronically	4
Plan of Care (POC)	5
Level of Care (LOC)	5
Schedule Varies	5
Calculating Level of Care	5
Children not entering kindergarten	5
Verifications	5
Documentation	5
New Section Scenarios	5
Supplemental Payment Fact Sheet Guide	6
Self-employment	7
Schedule C, K & S Corp	7
Base Periods	7
Recertifications	7
Child support expenses/verification	7
Lump Sum	7
Signatures received electronically	7
Client Statement	7
Cafeteria/Health Benefit	7
New section- Verifications	7
New section- Documentation	7
New section with scenarios	7
Contact at 60th day regarding child care services	9
Temporary Changes at Redetermination	11
New section- Penalties for Noncompliance- rule .0602	12
New section- Termination due to non-compliance with subsidy- rule .0313	12
New chapter!	13
New chapter! Revisions made by Regulatory Services	14
Major revisions to the chapter to include the Provider Enrollment & Provider Agreement (electronic process)	15
New chapter! Now includes Payment Policies (electronic process)	17
Alternate facility	17
Temporary license paid at three-star rate	17
Facility Sanctions. rule .0602, rule .0313	17
Local Policy Options	18
New chapter!	19
Appendix A – E - revised order from former manual	N/A
Appendix A replaced with Appendix C	N/A
Appendix B replaced with Appendix D	N/A